

(1) Where a special election is held on the same day as a primary or general election in an even numbered year, the subdivision submitting the special election shall be charged only for the cost of ballots and advertising.

Dated this 14 day of 2019

[Signature]
Chair

[Signature]
Member

[Signature]
Member

[Signature]
Member

ATTEST: [Signature]
Director

BOARD OF ELECTIONS	DETERMINATION OF SPECIAL ELECTION EXPENSES	Filed _____	County Auditor	By _____	Deputy
BUTLER County, Ohio	ON DAY OF PRIMARY OR GENERAL ELECTION IN EVEN NUMBERED YEAR				

Deputy Director Corbin asked the Board to approve the reduction of Precinct Election Officials for the May 7, 2019 Special/Primary Election in multi precinct locations. He explained the Board has not received official approval for General Elections as proposed in Senate Bill 21, however a reduction is permitted in the upcoming Special/Primary Election. Member Wunnenberg stated that he preferred to table the discussion in order for the Director and Deputy Director to prepare documentation for the Board. He stated that he would like to revisit the discussion at the February Board Meeting.

Under Old Business, Deputy Director Corbin presented the Voting System and Vendor Analysis for the Purchase of a New Voting System Rough Draft 2.

Member Hall stated he had concerns with the setup and tear down of the Dominion system since his inspection of Dominions Direct Recording Electronic (DRE) system at the Ohio Association of Elections Officials (OAEO) Conference. He explained at the weight of 23.8 pounds this equipment would be difficult for someone to set up and tear down without damaging the equipment or possibly hurting themselves. He stated there

needs to be a protective housing like an OtterBox for the screen. Member Hall requested solutions from Dominion on these issues to be included in the next presentation in order to make an informed decision. Member Wunnenberg stated that the prototype he viewed at the OAEO Conference was essentially the electronic device screwed together on a basic stand with flimsy legs, which would be difficult to assemble in comparison to our current system. He stated the technology and user-friendliness makes the Dominion system exceptional but longevity is a concern of his. Member Penska asked Deputy Director Corbin to gather information regarding exactly what is covered under the system warranty and to ask Dominion if there is a type of OtterBox or protective housing that can be manufactured for the unit. Deputy Director Corbin stated there is a line item in the system quote document which includes voting booths. He explained if the vendor makes a housing or stand specifically for the equipment it would alter that cost. The weight of our current equipment is 30.5 pounds and our poll workers set up and tear down with no issues.

Member Wunnenberg asked if the Board could reduce the number of machines they intend to purchase. He stated he would like to make a recommendation to the County Commissioners with the "bare bones" of what is required to conduct elections. Deputy Director Corbin explained they calculated the number of machines the Board will need based on current legislation with a moderate amount of backup equipment as a contingency. Member Penska stated she would like the introduction of the presentation updated to add the amount of monies allocated to Butler County and for the voting booth cost to be less buried in the presentation.

Member Penska stated that she would like other Members of the Board to explain exactly what information they need from Director Noonan and Deputy Director Corbin to prepare in order to move the recommendation process forward. Member Wunnenberg stated he would like to go forward with selecting the best electronic system as well as the best paper system to recommend to the County Commissioners. He stated that he would like to schedule a working session with the Commissioners once the Board has their additional questions answered and a decision for recommendation has been made. Member Cloud stated that he would like to schedule a working meeting as a Board and afterwards schedule a working meeting with the County Commissioners. He stated he would like to commend Deputy Director Corbin and the staff for the excellent job giving Members of the Board all the information requested. Member Hall asked that Deputy Director Corbin includes information on Avalue, the company that produces the voting machine tablet, such as how long they have been in business and their sustainability in the updated presentation. Member Hall stated the current presentation is exactly what is needed to make an educated decision once the few questions have been answered.

Member Wunnenberg asked Eric Fletcher what the County Commissioners need from the Board Members and Directors. Eric Fletcher stated the County Commissioners will need detailed pricing, durability of equipment and the support limit in the contract.

Deputy Director Corbin stated he will update the presentation to include the additional information the Board requested. He will request leasing terms from Dominion, warranty terms, screen replacement cost, screen protection and machine stand options and privacy solutions.

The Board will meet on January 28, 2019 at 8:00 a.m. for a working session.

Under New Business, Deputy Director Corbin asked the Board to approve a two percent raise for the staff beginning the first day of next pay period (January 19, 2019). Member Penska moved to approve a two percent raise for the staff beginning January 19, 2019; seconded by Member Wunnenberg. Member Hall stated that he is reluctant to vote on any motion without detailed documentation. He asked that in the future the Director and Deputy Director prepare a document regarding any financial decisions. Roll Call:

Chairman Cloud	yea
Member Hall	yea
Member Penska	yea
Member Wunnenberg	yea

All in favor; motion carries.

Deputy Director Corbin presented RC-3 Certificate of Records Disposal which is in compliance with the Retention Schedule set by the Secretary of State. Member Hall moved to approve the RC-3 Certificate of Records Disposal; seconded by Member Penska. Roll Call:

Chairman Cloud yea
Member Hall yea
Member Penska yea
Member Wunnenberg yea

All in favor; motion carries.

Under the Deputy Directors Report, Deputy Director Corbin stated the board has completed the Secretary of State required cancellation of voters who failed to act on the last chance confirmation notice. He stated that Director Noonan and he met with Eric Fletcher to move forward with cyber security measures and they are working with Utah Bailey regarding emergency preparedness in the office.

Member Hall stated the Campaign Finance office does not have a rear exit door to use in the case of an emergency. He explained the staff could be stuck during an emergency situation. Member Hall asked Deputy Director Corbin to contact the County Commissioners for contractor recommendations and to request price quotes for door installation.

Member Hall asked if the fitness area in the warehouse is being utilized. He stated that he is aware the staff members purchased the equipment themselves but he would like to know if the space is being used regularly. Deputy Director Corbin stated various staff members work out in the fitness area multiple times throughout the work week.

With no further business, Member Hall moved to adjourn the meeting; seconded by Member Wunnenberg. Roll call:

Chairman Cloud yea
Member Penska yea
Member Hall yea
Member Wunnenberg yea

All in favor; motion carried.

The meeting was adjourned at approximately 10:15 a.m.

Frank Cloud, Chairman

Diane Noonan, Director

Todd Hall, Member

Chris Wunnenberg III, Member

Mariann Penska, Member